

February 4, 2019

To All Interested Parties:

I am pleased to announce the availability of up to \$800,000 of Sweetened Beverage Tax Funds for the Food Access Opportunity Fund Request for Proposal. Funding awards will be made for the period of July 1, 2019 to December 31, 2020. Contracts after the initial period will be contingent upon successful performance and funding availability.

The Food Access Opportunity Fund Request for Proposal Guidelines and Application documents define investment results, requirements, and the process for application submission and selection. Please plan to attend one of the two information session(s) listed below to review the Request for Proposal and ask questions. Please bring a paper copy of the Request for Proposal as no copies will be provided during the information session(s).

Date	Time	Location
Monday, February 11, 2019 (In-Person)	2:00 p.m. – 4:00 p.m.	Rainier Beach Library Meeting Room 9125 Rainier Avenue South Seattle, WA 98118
Wednesday, February 13, 2019 (Webinar)	2:00 p.m. – 3:00 p.m.	Online Information Session (SKYPE) Log-in information will be provided to those who RSVP for this session.

This Request for Proposal is an open and competitive process. Completed application packets are due by 12:00 p.m. (noon) on March 6, 2019. Applications may be submitted electronically via HSD's Online Submission System at: <http://web6.seattle.gov/hsd/rfi/index.aspx>. Alternatively, an original application packet may be hand-delivered to: Seattle Human Services Department, Request for Proposal – Food Access Opportunity Fund, ATTN: Pamela Calderon, 700 5<sup>th</sup> Avenue, Suite 5800 (58<sup>th</sup> floor) or mailed to: Seattle Human Services Department, Request for Proposal – Food Access Opportunity Fund, ATTN: Pamela Calderon, P.O. Box 34215, Seattle, WA 98124-4215.

Copies of this Request for Proposal may be downloaded from: <http://www.seattle.gov/humanservices/funding-and-reports/funding-opportunities>. If you would like to receive a copy of the Request for Proposal in the mail or by email, please contact Pamela Calderon at (206) 386-1561 or by email at [pamela.calderon@seattle.gov](mailto:pamela.calderon@seattle.gov).

Sincerely,



Audrey Buehring, Deputy Director  
Human Services Department